

**Effective Date:** July 15, 2019

**Position Title:** Acting Director of Religious Education

**Location:** Unitarian Universalist Church of Akron, Ohio

**Reports to:** Minister of Congregation

**Directly Supervises:** R.E. Assistant, Volunteer Sunday School teachers, Nursery workers

**Job Status:** Full-time

**Salary:** \$40,000 – \$43,000

**Job Summary:** The Unitarian Universalist Church of Akron seeks an Acting Director of Religious Education for the period of 1-2 years while we assess the vision and direction of our R.E. program. The Acting DRE will be eligible to apply for the permanent DRE position.

**UUCA Mission:** We are a sanctuary of love and welcome for all, dedicated to lifelong intellectual and spiritual exploration, and committed to leading, acting and speaking for social justice and stewardship of the earth.

**Job Responsibilities:**

- Develop and implement a religious education ministry for children and youth (Pre-k through high school) that fosters and promotes Unitarian Universalist values.
- Oversee all aspects of the R.E. program including but not limited to: Sunday School, Our Whole Lives (OWL), Coming of Age, Youth programming and, in consultation with the minister, Time For All Ages and intergenerational services.
- Supervise the R.E Assistant
- Support volunteers and nursery staff – recruit, coordinate, train and provide feedback to R.E. teachers
- Ensure safety of children and R.E. teachers through implementation of approved UUA risk management and safety policies.
- Provide fiscal accountability by working within the R.E. Budget and overseeing the completion of appropriate reporting. Make budgetary recommendations to the Board of Trustees.
- Complete and compile reports as requested by the Minister or Board of Trustees
- Maintain a visible, identifiable and accessible R.E. presence for the congregation, visitors and community.
- Attend professional development trainings

**Qualifications** – Please note that qualifications may be met as a result of the applicant’s life experience, volunteer work, professional history, and /or formal or informal training. The ideal candidate will be

- Familiar with Unitarian Universalist principles, communities, and traditions.
- Self-directed and highly motivated.
- Eager to work as a part of a collaborative team.
- Interculturally competent and committed to anti-racism and anti-oppression work
- Experienced in an educational setting.
- Able to interact with people of all ages and backgrounds with warmth and respect
- Skilled in the use of email and office software
- Self-aware and emotionally mature.

**To Apply:** Please email a letter of interest and resume by May 2, 2019 to Rev. Tim Temerson (minister@uuakron.org). The Unitarian Universalist Church of Akron is committed to creating a diverse, talented and inclusive community and does not discriminate. People with differing abilities, people of color, indigenous people, Hispanic/Latinx, and LGBTQ+ candidates are encouraged to apply.